



Pupil Use of Technology Agreement

Please complete and return this form as soon as possible to the School Office.

NAME OF PUPIL

RESPONSIBLE USE OF TECHNOLOGY

The use and abuse of technology is subject to the same rules as other aspects of Caldicott life. The rules below constitute the part of the school rules relating specifically to Information Technology.

- What you write, store or send with technology must be acceptable. If in doubt, ask yourself if you would be willing for it to be seen by your parents, your Tutor or the Headmaster.
- With cause, the School may check your files/emails/mobile devices and may monitor the Internet sites that you visit. However, your privacy will otherwise be respected at all times.
- You may not look at or delete other people's files or use other pupils' devices without their permission.
- If you see anything you are unhappy with you should immediately tell a teacher.
- Mobile devices may only be used at times and in places specified.
- Games, apps and other media that are age-appropriate should only be used.
- Instant messaging and voice/video calling may not be used.
- Cameras on mobile devices may not be used in School.
- Mobile devices must be protected with a PIN code. Devices should not be lent to other pupils.
- You may not attempt to breach the protection or security put in place by the school – doing so, such as attempting to use anonymisers/anonymous proxies, will be considered a serious disciplinary offence.
- If you deliberately break these rules you will be stopped from using the Internet or your mobile device.

The School may exercise its right by electronic means to monitor the use of the school's computers systems and WiFi, including the monitoring of websites, and the deletion of inappropriate materials in circumstances where it believes unauthorised use of the School's computer system is or may be taking place, or the system is or may be being used for criminal purposes or for storing media which are unauthorised or unlawful.

Pupil's Agreement

I have read and understand the school rules for the responsible use of technology at Caldicott. I will use technology in a responsible way and obey these rules at all times.

Signature of pupil

Date

DD / MM / YYYY

Parents' Consent for Internet Access

I have read and understand the school rules for responsible use of technology and give permission for my son to access the Internet. I understand that the School will take all reasonable precautions to ensure pupils cannot access inappropriate materials. I understand that the School cannot be held responsible for the nature of materials accessed through the Internet. I agree that the School is not liable for any damages arising from the use of the Internet facilities.

Signature of parent

Date

DD / MM / YYYY